

March 13, 2018

Letter of Reference

Dear Madam/Sir:

This is to certify that Mr. Vakhtang Jaliashvili had been contracted by PEM Consult GmbH in the period 2017-2018 under the Industry-led Skills and Workforce Development Project, financed by the Millennium Challenge Account – Georgia in the capacity of Procurement Consultant.

The key responsibilities Mr. Jaliashvili handled as Procurement Consultant under the Grantees Programmes included:
Providing advice, consultation and quality assurance in the preparation of infrastructure investment/rehabilitation works, equipment supply and service tender dossiers ranging from dozens of thousands to over 1 mln in USD;

Providing procurement related training and consultations to grant beneficiaries on Georgian national and international procurement rules and procedures, used by international financial institutions;

Conducting feasibility studies, checks and verifications on technical specifications and BoQs of financed projects;
Sitting on bid opening and evaluation committees for selection of tender proposals based on agreed criteria;
Supervising tender contracts implementation and completion reporting;
Advice and consultations to grant beneficiaries on tender documentation filing;
Preparing reports and analysis on procurement related issues, risks and cases.

I am happy to confirm that Mr. Vakhtang Jaliashvili has performed his duties at highest professional and ethical standards, with outstanding commitment and diligence, in timely manner and with minimum supervision. He has not spared his energies and enthusiasm in addressing and resolving some complex issues, which individual projects had to overcome to secure smooth implementation.

Vakhtang has excellent communication skills. He is a reliable team player with excellent interpersonal skills. He is extremely organized, reliable and flexible. He can work independently and is able to follow through to ensure that the job gets done.

It has been a distinct pleasure to work with such a professional, ethical, and goal-oriented individual and I would not hesitate in recommending him to anyone. If you have any further questions with regard to this recommendation and Mr. Vakhtang Jaliashvili's performance, please do not hesitate to contact me.

Sincerely,



Marita Münks
Managing Director



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